



TOOLKIT

HEALTH CARE

(COBRA, ACA, HIPAA, ETC.)

This Toolkit contains information, forms, factsheets and resources to assist you in being compliant with ***Consolidated Omnibus Budget Reconciliation Act (COBRA)***, ***Healthcare Information Portability & Accountability Act (HIPAA)***, ***Affordable Care Act (ACA)*** and ***Medicare***.

For state specific information, visit the BLR or CCH Answers Now subscription in the members-only section of the website or contact your AAIM Solutions Team at solutions.team@aaim.org or 314.754.0236.

COBRA

- [COBRA Federal Regulations](#)
 - [COBRA Model Notice FAQs](#)
 - [COBRA Model General Notice \(includes Spanish version\)](#)
 - [COBRA Model Election Notice](#)
 - [COBRA Model Election Notice \(Spanish\)](#)
 - [COBRA Employer's Guide](#)
 - [COBRA Employee's Guide](#)
 - [DOL COBRA Site](#)
 - [FAQs – COBRA](#)
 - [FAQs – Reservists Being Called to Active Duty](#)
 - [HHS Bulletin Allowing COBRA Qualified Beneficiaries to Enroll in Health Insurance Marketplace](#)
 - [Notice of Changes Under HIPAA to COBRA Continuation Coverage Under Group Health Plans](#)
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HIPAA

- [HIPAA Federal Regulations](#)
 - [HIPAA Privacy Notices](#)
 - [DOL HIPAA Site](#)
 - [HIPAA for Individuals](#)
 - [HIPAA for Professionals](#)
 - [HIPAA Guidance Materials](#)
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MEDICARE

- [Medicare Coverage](#)
 - [Medicare & Medicaid Creditable Coverage \(Prescription Coverage\)](#)
 - [Medicare D Model Notices](#)
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ACA

- [Affordable Health Care \(DOL Guidance\)](#)
- [Children's Health Insurance Program \(CHIP\)](#)
- [Chip Model Notice – English / Spanish](#)
- [CHIP Fact Sheet](#)
- [Notice to Employees \(coverage options notice\)](#)
- [Dependent Coverage – Children to Age 26](#)
- [Early Retiree Reinsurance Program](#)
- [Preexisting Condition Exclusions, Lifetime and Annual Limits, Rescissions, and Patient Protections](#)
- [Employer Shared Responsibility](#)
- [Identifying full-time employees](#)
- [Counting Employees](#)
- [Determining Full-Time Employees for Purposes of Shared Responsibility for Employers Regarding Health Coverage](#)
- [Using the Look-Back Measurement Method to Determine Full Time Status](#)
- [ACA Fact Sheet: Fulltime, Variable Hour and Seasonal Employees](#)
- [ACA Measurement & Stability Periods](#)
- [Using ACA Measurement and Stability Periods for Variable Hour Employees](#)
- [Affordable Health Care Tax Provisions \(IRS Guidance\)](#)
- [Recordkeeping Under ACA](#)
 - [IRS Form 1094c](#)
 - [IRS Form 1095c](#)
 - [IRS Forms 1094\(c\) & 1095\(c\) Instructions](#)
 - [Code 6055 Reporting Requirements](#)
 - [Code 6056 Reporting Requirements](#)
- [Affordable Care Act | U.S. Department of Labor \(dol.gov\)](#)
- [Questions and Answers on Employer Shared Responsibility Provisions Under the Affordable Care Act](#)

OTHER

- [Mental Health Parity Act \(Model Forms\)](#)
- [Compliance Assistance Guide: Health Benefits Coverage Under Federal Law](#)
- [Reporting & Disclosure Guide for Employee Benefits Plans](#)
- [Expatriate Health Plans](#)
- [Summary of Benefits and Coverage Uniformed Glossary – DOL](#)
- [Summary of Benefits and Coverage Uniformed Glossary – Guidance \(CMS\)](#)